

How to ‘export’ puzzles from Crossword Forge as a PDF

It’s very easy to create PDF versions of your puzzles.

1

Enter clues and answers for your puzzle, then click ‘Make Puzzle’.

2

Go to File > Print.

3

If the PDF is for students, click the ‘Print Puzzle’ radio button.

If it is for teachers (as an answer key), click the ‘Print Puzzle (Answer Key)’ radio button.

4

Click ‘Print’.

5

You will now see a normal print dialogue box. The exact wording may differ depending on which version of OSX you are using, but in the bottom-left corner of the box you should see a ‘PDF’ drop-down menu. Select ‘Save as PDF ...’.

6

Give the file a name, for example: L2TTu1.pdf (level 2, Totally True, unit 1).

7

Choose a location for the file to be saved to. If the PDF is to go onto the web, it’s a good idea to save it into the same folder you created for the ‘web’ version of the puzzle.